

**PORTARIA Nº 258/2024 DE 09 DE ABRIL DE 2024**

**Dispõe sobre a nomeação do  
Monitor de Transporte Escolar.**

**O PREFEITO DO MUNICÍPIO DE SÃO JOÃO, Estado de  
Pernambuco, no uso de suas atribuições legais;**

**CONSIDERANDO** o Ofício nº 069/2024-SECD;

**RESOLVE:**

**Art. 1º.** Nomear o Srº. **VICTOR LUIS PAULINO DE LUCENA**, portador da Carteira de Identidade nº 10266697-SDS/PE e do CPF nº 135.111.104-32, para o cargo em comissão de **Monitor de Transporte Escolar**, residente na Antônio Moura Neto, nº 112, Parque Alvorada, São João/PE – CEP-55435-000, com as atribuições estabelecidas em lei e regulamento.

**Art. 2º.** As despesas de pessoal decorrentes desta Portaria serão suportadas pelas dotações consignadas na Lei Orçamentária Anual de cada exercício.

**Art. 3º.** Esta Portaria entra em vigor na data de sua publicação, retroagindo seus efeitos à 25/03/2024.

Palácio Municipal João de Assis Moreno, 09 de Abril de 2024.

Registre-se e Publique-se.



**José Wilson Ferreira de Lima**  
Prefeito

**PREFEITURA DE SÃO JOÃO**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling cash and credit transactions.

5. Cash transactions should be recorded immediately and accurately, with a clear indication of the source and purpose.

6. Credit transactions should be recorded at the time of sale, with a note indicating the terms of payment.

7. It is important to maintain separate records for each type of transaction to ensure clarity and accuracy.

8. The third part of the document discusses the importance of maintaining accurate records of all assets and liabilities.

9. Assets should be recorded at their fair market value, and liabilities should be recorded at their face value.

10. Regular reviews should be conducted to ensure that the records are up-to-date and accurate.

11. The fourth part of the document outlines the procedures for handling payroll and other employee-related transactions.

12. Payroll transactions should be recorded accurately and on time, with a clear indication of the employee and the amount.

13. Other employee-related transactions, such as benefits and taxes, should also be recorded accurately.

14. The fifth part of the document discusses the importance of maintaining accurate records of all income and expenses.

15. Income should be recorded at the time of receipt, and expenses should be recorded at the time of payment.

