

PORTARIA Nº 355/2024 DE 13 DE MAIO DE 2024.

Dispõe sobre a Licença Paternidade para o servidor que especifica.

O PREFEITO DO MUNICÍPIO DE SÃO JOÃO, Estado de Pernambuco, no uso de suas atribuições legais;

CONSIDERANDO o Requerimento nº 240511775-8;

CONSIDERANDO a Lei Municipal Nº 604/93, Art. 181;

CONSIDERANDO o Parecer favorável da Secretaria de Educação, Cultura e Desportos;

RESOLVE:

Art. 1º. Conceder a Licença Paternidade, pelo período de 5 (cinco) dias consecutivos, ao servidor **MATHEUS HENRIQUE SALES PONTES**, mat. 6891, inscrito no CPF sob nº 710.701.464-12, portador da Carteira de Identidade nº 10278234-SDS/PE, ocupante do cargo de Vigilante, vinculado à Secretaria de Educação, Cultura e Desportos.

Art. 2º. Esta Portaria entra em vigor na data de sua publicação, retroagindo seus efeitos à 29/04/2024.

Palácio Municipal João de Assis Moreno, 13 de Maio de 2024.

Registre-se e Publique-se.


José Wilson Ferreira de Lima
Prefeito

PREFEITURA DE SÃO JOÃO

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by appropriate documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling customer complaints and inquiries.

5. All complaints should be addressed promptly and professionally, with a focus on resolving the issue to the customer's satisfaction.

6. It is important to maintain a positive attitude and provide excellent customer service at all times.

7. The third part of the document details the process for managing inventory and stock levels.

8. Regular inventory checks should be performed to ensure that stock levels are maintained and that there are no shortages.

9. The fourth part of the document discusses the importance of maintaining accurate financial records.

10. All financial transactions should be recorded accurately and in a timely manner, and the books should be balanced regularly.

11. The fifth part of the document outlines the procedures for handling payroll and employee benefits.

12. All payroll calculations should be accurate and in accordance with applicable laws and regulations.

13. The sixth part of the document discusses the importance of maintaining accurate records of all equipment and assets.

14. It is essential to ensure that all equipment is properly maintained and that there are no safety hazards.